

601 Class  
PROCEDURES

- General Overview
- Overall Team
- Answering Questions
- Leading Out

PROCEDURES - How we Organize

- General Overview
- Overall Team
- Answering Questions
- Leading Out
  - a - attitude is everything
  - c - conflict-clarify the issue
  - t - time management

Mission statement	Focus
Values	Focus
Vision	Focus
Strategies	Focus
-hockey	Communication
Structure	Guidelines
-pastoral team	Purpose
-governing board	Purpose
-congregation	Purpose
-Vision/evaluation mting	Purpose
-ministries	Purpose
Structure layout	Communication

Who's who	
-pastors' bio	To Know
-staff's bio	To Know
-ministry bio	To Know
Job descriptions	Roles
Policies	Communication
Budget explained	Guidelines

How to questions:	
-start a ministry	Knowledge
-giving - chariable receipts	Knowledge
-counselling	Knowledge
-marriages	Knowledge
-baby dedications	Knowledge
-baptism	Knowledge
-leadership develop	Knowledge
-'Word' academy	Knowledge
-inviting people	Knowledge
-worship service focus	Knowledge

Time management	Personal
-tree of life system	

